



Pearland Touchdown Club

BY_LAWS

Rev. 2 dated 6-15-23

Article I – Definitions

- Section 1. The name of this organization shall be the Pearland Touchdown Club, hereafter referred to as the Pearland Touchdown Club.
- Section 2. The definition of the term “Board of Directors” shall consist of all elected officers of the Pearland Touchdown Club, and the/all Chairpersons(s) of an organized committee or Tiger Team.
- Section 3. The definition of the term “Tiger Team” is an appointed group of PTC members assigned for a temporary duty or task that will dissolve after the assignment is complete.
- Section 4. The definition of the term “PTC” refers to the “Pearland Touchdown Club” organization’s membership body whose names are enlisted into the clubs database.
- Section 5. The definition of the term “Administrative Department” refers to the governing body of the PISD (Pearland Independent School District) which initiates all rules, relationships, legal procedures and budgeting of the district and organization structures.
- Section 6. The definition of the term “Athletic Department” refers to the governing body of all athletic programs and booster club affiliated with each sports activity.

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Article II – Objectives

Section 1. This organization has been formed and shall exist for the sole purpose of promoting good fellowship and encouraging sponsorship and support of the various football activities of Pearland High School. The address of record:

Location: Pearland High School
3775 Main St. Pearland, TX 77581

Mailing: PO Box 1593 Pearland, TX 77588

Section 2. The Club shall be a non-profit organization and shall also be non-shareholding, non-commercial and non-bargaining.

Section 3. The activities of the Club shall not conflict with the policies of the Pearland Independent School District.

Section 4. All fund raising activities must be filed with the Pearland Independent School District through the Pearland High School Athletic Department and approved by both the Head Football Coach and Athletic Director prior to the required deadline each year.

Section 5. Any person, business, corporation, agency or association who wants to use the name, initials, or logo of the Pearland Touchdown Club must have written approval of the Athletic Director, Head Football Coach and the Board of Directors.

Section 6. The approval of the Athletic Director, Head Football Coach and Board of Directors for the use of the Pearland Touchdown Club's name, initials or logo is not an endorsement of the requestor, their product and/or services.

Article III – Membership

Section 1. The membership of this organization shall be limited to individuals, families or businesses that support the ideals of Article II.

- A.** No individual, family or business shall be denied membership in the PTC because of race, religion, sex, or ethnic background.
- B.** A member in good standing shall be any individual, family or business who agrees with Article II with current dues paid to PTC.

Section 2. The price of annual dues for family, business and individual memberships shall be determined each year during the January Officers meeting.

Section 3. Special Members are:

- A. Football Coaching Staff:** All members of the football coaching staff of the Pearland Independent School District are exempt from the payment of dues and shall have all rights and privileges of other members.
- B. Honorary:** Any individual, family, or business who in the opinion of PTC has rendered outstanding service to PTC and have received a majority vote of the membership present at the time of the nomination. The member will not have voting rights and may not serve on a committee. Two (2) members nominated each year with a one (1) year membership term.
- C. Dedicated Member Emeritus:** Any graduated senior parent, individual, family or business who, by majority vote of PTC membership present at the time of the nomination, have shown outstanding service promoting the purpose of PTC. The members will have all rights as a regular membership. Three (3) members nominated each year with a two (2) year membership term.

Section 4. Members may bring guest(s) to meetings. Non-members may not vote.

Section 5. Any membership may be rejected or revoked by a majority vote of those present at any business meeting.

Section 6. All members shall be entitled to vote, hold office and participate in all activities.

Section 7. The membership shall be February 1st through January 31st of the following year.

Section 8. The Pearland Touchdown Club shall not:

- A. Become involved with the direction of the Head Football Coach, personnel issues, scheduling of contests, and rules of participation or policy-making activities for a student group or interschool program. All of these duties are the responsibility of PHS personnel and the administration staff of PISD.**
- B. Have authority in directing or influencing the PISD employees in the administration of their duties.**
- C. Establish a "petty cash" or miscellaneous funds for the Head Football Coach to use at his discretion.**
- D. Give the Head Football Coach a gift or cash in excess of the limits imposed by UIL (which is \$300 in money, product or service) from any source in recognition of, or appreciation for coaching, directing, or sponsoring student activity.**
- E. Give anything to students, including awards. School administrators must be consulted before giving anything to a student, school or coach.**

Article IV – Officers

Section 1. The elected officers of the club shall be President, Vice President of Ways and Means, Vice President of Spirit and Apparels, Secretary, Treasurer, Parliamentarian, and Communications Director. Each officer position shall have a job description and specification description approved by the officer board.

Section 2. **The President:** The President shall preside at all meetings of PTC and shall have supervision of the affairs of the club. The president shall have the authority to approve expenditures up to \$1000 that arise before the next scheduled business meeting with documented approval of head coach and treasurer. Any such expenditure must be reported at next business meeting.

If any emergency expenditures arise that directly impacts the football program, the president shall have the authority to approve expenditures up to \$7500 that arise before the next scheduled business meeting with documented majority vote approval of PTC board and head coach. Any such expenditures must be reported at next business meeting.

Section 3. **The Vice President of Ways and Means:** The Vice President of Ways and Means shall have the duties of the President in the absence of the President, or in the event of a vacancy of the President's office, shall assume the Presidency. The Vice President of Ways and Means will assist the President by promoting the club in all outside activities.

Section 4. **The Vice President of Spirit and Apparels:** The Vice President of Spirit and Apparels shall have duties of organizing various fundraising activities for PTC. In the absences of the President and Vice President of Ways and Means, the Vice President of Spirit and Apparels shall assume the duties of the President.

Section 5. **The Secretary:** The Secretary shall keep records of the minutes of the organization and shall keep a complete membership roster and further perform such duties prescribed by the President.

Section 6. **The Treasurer:** The Treasurer shall be the custodian of the club funds, which are to be kept on deposit with a bank approved by the membership. The Treasurer shall keep an accurate up-to-date record of the organization's finances and be prepared to submit a report at each business meeting and a complete financial report at the annual meeting and at the request of the President of PTC. The President, Vice President of Ways and Means, Vice President of Spirit and Apparels and Treasurer shall be the authorized signatures on any checking or savings account. Two (2) signatures are required for all checks. Financial records shall be reviewed before the end of the fiscal year by a financial review committee appointed by the membership. This committee shall submit a review to the incoming President and Athletic Director of PISD.

- Section 7. The Parliamentarian: The Parliamentarian shall admonish the parliamentary procedures and control the order and timeliness of the monthly meetings and PTC activities.
- Section 8. The Communication Director: The Communication Director for PTC will be responsible for all communication to the PTC membership and general public. The primary sources will be Instagram, Twitter, Facebook and website with direction from the PTC Board.
- Section 9. The club shall hold its annual meeting for election of officers at the membership meeting, which shall be during the month of February.

 Nominees for officers will be presented for consideration for a nominating committee, which will be appointed at the January business meeting. The officers of PTC shall appoint the nomination committee. The nominating committee will have secured agreement from the individuals being nominated that they will serve in the office for which they are being nominated.

 After the nominating committee has presented the slate they are recommending for officers, the President will open the floor for other nominations. After all nominations have been offered, the ballot will be prepared for the February business meeting. The election will proceed by show of hands or voice.
- Section 10. The officers of the organization shall take office the first day of February, serving one year.

Article V- Meetings

- Section 1. General meetings are to be regulated according to the various football activities of the school. Specific dates and location of all meetings shall be determined by the President. It is the intent and purpose of this Section that the general meetings of PTC shall be for the purpose of promoting objectives of PTC.
- Section 2. Business meetings of PTC shall be the second Tuesday of each month. Thirty minutes prior to each business meeting, the officers shall meet to discuss topics regarding PTC. At all business meetings, the President shall determine the agenda. New ideas, suggestions, or programs to be inaugurated will have been first presented to the President at least 24 hours in advance so that they may be included in the agenda.
- Section 3. Special meetings for consulting on the transaction of business may be called by the President. Likewise new and novel undertakings or programs of PTC will be determined by the general membership at a business meeting after having been presented to the President as prescribed in Article V, Section 2. It is the intent and purpose of the section to insure that the general meetings carry out the true purpose of PTC.

Section 4. At any meeting of the membership where ideas contrary to the general membership agenda are brought up, the President shall have the right to declare such matters as being out of order.

Article VI – Complaints

Section 1. A complaint against any member alleging a law violation, misconduct, or any action which may bring discredit to PTC, which is received by any PTC member or PTC Coordinator shall be forwarded to the Board of Directors, Athletic Department and Head Football Coach for investigation. The Athletic Department may call the complainant, witness and the member complained on to give evidence. Neither party (the complainant, witnesses nor the member complained on) may attend the Board of Directors deliberations. The Board of Directors shall make every effort to find the truth of the matter and render its decisions within sixty (60) days of receiving.

Article VII – Amendments

Section 1. Majority Vote: From this point forward, the Article of Incorporation or By-Laws may be altered or amended by the majority vote in two Business Meetings held in conformity with the By-Laws, by a two-thirds vote at each meeting, providing written notice of amendment, repeal or alteration is given to the membership at least ten (10) days prior to the meeting. Each approved revision shall reflect the specific general meeting and the date over the signature of the President and the Secretary, prior to the distribution of the revised By-Laws to the general membership.

Section 2. Anything to the contrary notwithstanding, no amendments to the By-Laws shall be inconsistent with or in no violation of the policies of PISD.

Article VIII – Scholarship Qualifying Criteria

Section 1. Qualified player is a graduating senior.

Section 2. Qualified player has played all four (4) years at Pearland High School.

Section 3. Qualified player has obtained required scholarship package and returned complete package by the deadline date.

Section 4. Qualified player must have a cumulative grade point average of 2.5 or better.

Section 5. Any player that receives a full NCAA athletic scholarship will not receive additional scholarship funds from PTC.

Section 6. Qualified player must be in good standing in accordance with Pearland High School Head Football Coach.

Section 7. Waivers to the above qualifiers for any player will be made by recommendation from the Head Football Coach, approved by the PTC Board and PTC Scholarship Committee.

Section 8. Upon approval from head coach and PTC board, PTC will award scholarships up to \$10,000.00 as follows:

1st place - \$3,000

2nd place - \$2,000

3rd place - \$1,000

Remainder – up to 8 scholarships at \$500 each

PTC By-Law Revision record:

- First Reading: 2/9/2021
- Second Reading and Vote: 3/9/2021
- Third Reading and Vote: 4/11/23



6/16/23

Michael Bubrig, President



6/16/23

Jill Sock, Secretary